

*Bridlevalle Homeowners Association*

**RULE CHANGE AND POLICY REGARDING POLICY ON ACCESS TO  
COMMON AREA VIDEO CAMERA RECORDINGS**

Dear Members:

The rule change and policy regarding the rule change and policy on access to common area video camera recordings was adopted by the Board of Directors at the open board meeting on January 10, 2018.

**Purpose:** The purpose of the proposed rule change is to establish certain guidelines and a procedure for the Association to obtain and review data from surveillance cameras being installed in the common area.

**Effect:** The effect of the proposed rule change, if adopted, will be to make the Process part of the Association's governing documents and establish the procedure which the Association will use in obtaining and reviewing surveillance data.

**POLICY ON ACCESS TO COMMON AREA VIDEO CAMERA RECORDINGS**

The Association maintains surveillance cameras and related equipment covering portions of the Common Area swimming pool, gated entry and recreation park. The cameras are not directed at or focused on individuals or individual residences.

The purpose of the surveillance equipment is to record the activities taking place on the common areas so as to deter and capture on film damage to Association property (for example, the gates and related mechanisms).

The surveillance cameras are NOT intended to provide security to any resident's person or property. Residents should continue taking all reasonable steps to ensure their own personal safety and security of their persons and property.

The common area activities captured by the surveillance cameras may be used in case of damage to Association property or for other Association use. The footage will not be actively monitored nor reviewed on a predictable or regular basis.

The data will be accessed only by designated third-party contractors and reviewable by Board members or Board-authorized personnel or agents and only for Board-designated purposes. The data may also be accessed by or

turned over to a police or law enforcement agency and personnel, as appropriate or required.

In general, video data will be stored from zero to sixty (60) days but may be stored for longer periods of time as determined by the Board of Directors or the Association's general manager. In circumstances such as power interruptions, equipment malfunction and the like, data may fail to record. The Board may also, in its sole discretion, cease recordation and storage of data at any time.

The video data is the Association's property and for the Association's use in performing the Association's functions, including enforcement of the Association's rules and regulations.

Any video which may be used in an Association disciplinary or enforcement proceeding may be viewed, in advance of the hearing, upon the written request of the accused member.

Subpoenas and Court Orders. The Association will comply with validly issued subpoenas and court orders for production of this information to the extent of the data in its possession.

Please retain a copy of this notice for your records.

The Board of Directors hereby directs the Association's managing agent to give notice of the adoption of the foregoing rules to all Association members within 15 days of the adoption of this Resolution.

#### CERTIFICATE OF SECRETARY

The undersigned, the duly appointed Secretary of Bridlevale Homeowners Association, certifies that the foregoing Landscape-Related View Policy and Complaint Process was duly adopted by the Board of Directors at a properly noticed and agendized open meeting of the Board of Directors following notice to the membership in accordance with Civil Code Section 4360 after consideration of any comments made by Association members in that regard. Said meeting was held on January 10, 2018, at Temecula, California.

Dated: 01/10/2018

Mike Wegman  
Secretary  
Bridlevale Homeowners Association