

BRIDLEVALE

HOME AND LANDSCAPE IMPROVEMENT APPLICATION

Date: _____

Owner Name: _____

Home Address: _____

Mailing address (if different than home address): _____

Phone Number: _____

Email: _____

Description of improvements:

Starting Date: _____ Completion Date: _____

Note: Owners are advised that all projects for which approval is herein requested must be completed within 90 days of the approval by the Architectural Review Committee (ARC). However, homeowners may request an extension from the Architectural Review Committee (ARC)

Note also that you are required to notify the ARC upon completion of the project. This is done by notifying the Management Company (Avalon Management), using the Notice of Completion Form, which will accompany your approval letter. Avalon Management will then forward the completion form to the ARC and an Architectural Review member will do a final inspection of the approved project.

To the Bridlevale Architectural Review Committee:

You are hereby advised that the project described herein is proposed and approval is requested. Attached is a drawing of the work to be done and the types of materials to be used as indicated on the drawing. We understand that the City of Temecula, or appropriate Government agency requires building permits for home improvements, and that the cost of such permits and subsequent inspections required by those permits will be borne by us.

We acknowledge that all approved changes in the original design will at our expense and that any and all damages to, or relocation of, existing sprinkler systems, underground utilities, building

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structure(s), slopes drainage systems, swales, and exterior landscaping or other damage resulting from the construction of the proposed project shall be at our expense. Additionally, any maintenance of permitted improvements shall be at our expense. We agree to hold the Bridlevale Homeowners Association harmless of the cost of maintenance of the project. Furthermore, we agree to hold the Association harmless from any liability, damage, and/or loss resulting from the construction or performance of the proposed project, whether or not constructed pursuant-to approved plans, drawings, and /or specifications.

Owner Signature: _____ **Date:** _____

Adjacent and Impacted Neighbor Statement

On _____, 20____, I notified the following impacted neighbors that I am submitting plans to the Architectural Review Committee (ARC) for approval of a project at my Bridlevale home. I have made these plans available to these neighbors for review. I understand that the impact of the project could involve neighbors on all sides of my property and will submit the project to those impacted for their review.

The intent of notification is to advise your neighbors who own property adjacent to your lot (property) line of your request. This includes side yard neighbors and rear yard neighbors. The Architectural Review committee (ARC) will convene to discuss proposed improvements. Disagreement of a neighbor does not necessarily mean your request will be denied

Signature of Owner: _____ **Date:** _____

Project site address: _____

I the undersigned am aware of the proposed project at the site noted above and on the attached Architectural Approval Application.

Neighbors name:	Address:	Signature:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



Exterior Home Improvements - digital submissions

Avalon Management provides the opportunity to submit applications digitally. Please review the following steps to submit your Architectural (ARC) Request below.

Avalon Portal submission:

1. Avalon – Online Portal. Please visit www.bridlevale.com to create/log on to your account through “My Account”.
2. Once logged into the account you will select “Submit a New Request” located on the bottom of the page. Then select ARC Request.
3. Please make sure you upload the Architectural Home Improvement application and supporting documents before submitting.
4. After submission of the ARC Request you will be able to view your submission, receive updates on the application, leave messages, upload more documents, etc.
5. Please note a common error for all submissions, is file size. The system will not allow submission if the file size exceeds 25MB. If there are any difficulties, you may break up the application into multiple attachments.
6. Having troubles? Please review our Homeowner videos at www.avalonweb.com. You may also view the link here: <https://www.avalonweb.com/how-to-submit-an-arc-application.html>

Email Submission:

1. Please ensure your Architectural Home Improvement application and supporting documents are complete.
2. Please email tarc@avalonweb.com.

Home Improvement applications are available to be digitally filled out. However, the Neighbor Awareness page within the document may need to be printed.

If you need a hard copy please reach out to Management and we can mail you a copy, or you may pick one up at our office located at the address below.

We appreciate your willingness to improve the exterior of your home and look forward to assisting you through the process with the Homeowners Association.

Bridlevale Homeowners Association – ARC Committee

c/o Avalon Management
43529 Ridge Park Dr
Temecula, CA 92590

Phone: 951-699-2918

Bridlevale Homeowner's Association

**** Please supply photos of completed Improvements**

ARCHITECTURAL PROJECT NOTICE OF COMPLETION

Name(s) of Owner: _____

Print Name

Print Name

Telephone Number: _____

Type of Improvement Completed: _____

Project Address: _____

I or We the owner(s) of the above property do hereby state that the subject project was completed in accordance with the approved Plans and that no changes or alterations were incorporated.

Signature of Owner

Date

Signature of Owner

Date

For Committee Use

Date of Final Inspection: _____

Property is in: _____ Compliance _____ Non-Compliance

Reason(s):

Architectural Review Committee Signatures:

Member: _____

Print Name

Signature

Date

Member: _____

Print Name

Signature

Date

Member: _____

Print Name

Signature

Date

** Form and photos can be emailed to tarc@avalonweb.com.
Or uploaded in the Homeowner portal: www.bridlevale.com **